

Public Document Pack

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13 March 2023

Dear Member,

Performance and Finance Scrutiny Committee - Friday, 10 March 2023

Please find enclosed the following document that was tabled at the meeting of the Performance and Finance Scrutiny Committee on Friday, 10 March 2023 which was unavailable when the agenda was published.

Agenda No	Item
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8(a)	Forward Plan of Key Decisions (Pages 3 - 4)
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Yours sincerely

Tony Kershaw
Director of Law and Assurance

To all members of the Performance and Finance Scrutiny Committee

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Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [Cabinet Member](#) portfolios.

The most important decisions will be taken by the Cabinet sitting in public. The meetings are also available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website.

The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author.
Contact	Who in Democratic Services you can contact about the entry.

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance and Property reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Katherine De La Mora on 033 022 22535, email katherine.delamora@westsussex.gov.uk.

Published: 8 March 2023

Worthing Public Realm Improvements (WPRI): Endorsement design and procurement Railway Approach Scheme

The Worthing Growth Programme (2017) identified a WPRI programme in Worthing town centre to support the revival of the local economy by improving the quality and accessibility of public areas connecting Worthing station, the town centre and the seafront.

Leader key decision ([LDR01 18/19](#)) confirmed WSCC commitment of £5m of growth funding to deliver the initial phases of a £12m programme of up to eight WPRI schemes between the station and the seafront. Worthing Borough Council identified developer contributions, including the Community Infrastructure Levy to fund the later phases of the public realm improvement programme.

The Executive Director Place Services confirmed progression to the detailed design stage of the Railway Approach project to improve accessibility of the station and create sustainable transport links through the Teville Gate regeneration scheme and town centre development sites in December 2021 ([OKD33 21/22](#)) and to endorse funding arrangements.

The Cabinet Member for Support Services and Economic Development will now be asked to:

- 1) endorse the detailed designs and progression of the scheme;
- 2) endorse commencement of a procurement process under Lot 6 of the Highways Construction Framework, for a construction contractor to start work on site in 2024 and completion in 2024; and to
- 3) delegate to the Director Place Services the award of construction contract, subject to all necessary Traffic Regulation Order processes having been completed and presented in the future decision report for the contract award.

Decision by	Cabinet Member for Support Services and Economic Development (Cllr Steve Waight)
Date added	8 March 2023
Month	April 2023
Consultation/ Representations	Railway Approach Public Engagement took place in April 2021 for a month using an online portal Representation can be made via the officer contact in the month prior to that in which the decision is due to be taken.
Background documents (via website)	None
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